

Student and Learner Placement e-Orientation Checklist

All Students/Learners/Clinical Instructors participating in learning placements at NSHA must complete this checklist and maintain currency of all applicable orientation pre-requisites.

Students/Learners/Clinical Instructors - print this form and **submit it to your Placing Agency (University / College / Employer)**.

Placing Agencies are expected to maintain records of Student's/Learner's/Clinical Instructor's completion of mandatory orientation identified below.

Last name:	First name:
Placing Agency:	Program:
Student/Learner: <input type="checkbox"/>	Clinical Instructor: <input type="checkbox"/>
Program start date:	Projected program date of completion:

Student Practice Education Orientation	Frequency	Date Completed (YYYY/MM/DD)
NS Health Respiratory Virus and PPE Orientation	Once	
Person's in Care Act: Video and Fact Sheet	Once	
NSHA Code of Conduct (PDF)	Once	
e-Learning Modules:		
• Privacy and Confidentiality Training	Required annually	
• NSHA Work Place Violence – Part 1	Once	
• NSHA Work Place Violence – Part 2	Once	
• Just Culture	Once	
• Introduction to Respectful work place	Once	
• General OHSW Training	Once	
• Fire Safety	Once	
• General Orientation for Infection Prevention and Control.	Once	
• Hand Hygiene	Once	
• WHMIS 1988/2015	Once	

I agree that by completing the checklist and signing this form I have completed the mandatory orientation training in preparation for my placement. In addition, I am aware that the health authority and placement site/location may have specific policies and additional information that I must review and understand prior to commencing placement activities.

Students/Learners/Clinical Instructors Signature **Date**