



memorandum

To: Nova Scotia Health Research & Innovation Community

From: Dr. Marie Tremblay, Manager, Research Ethics Office

Date: March 3rd 2021

Re: REB Review Fee Schedule Advisement for Industry Sponsored and Industry Funded Studies

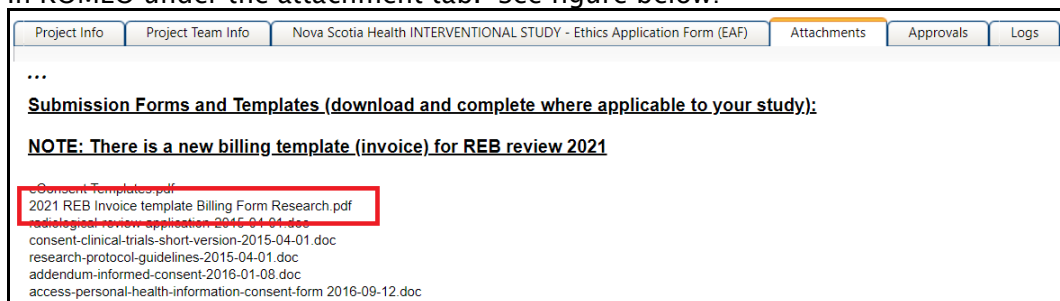
The Research Ethics Office remains committed to improving your research ethics review process experience. As a cost-recovery means to support research ethics reviews, the Research Ethics Office charges a required initial review fee of \$3,500 for each new application funded by a for-profit entity (industry sponsored and industry funded studies). **This fee is charged regardless of the outcome of the review** and has been in place for a number of years.

Our billing process has been streamlined and the Research Ethics Office will now ensure that a completed 2021 REB Invoice Template Billing Form Research is included upon initial submission for all industry sponsored AND industry funded studies. If this invoice is not included for an industry sponsored/funded study, then your submission will be returned to you and **you will lose your placement in the review queue**, delaying review. If your study has already been submitted and it doesn't contain the invoice, the office will hold your study approval until it is received.

The invoice will be sent to Research Finance for processing when you receive your initial review letter.

Where can I find the 2021 REB Invoice Template billing form?

In ROMEQ under the attachment tab. See figure below:



Additional Information:

Please ensure that the following section of the *Non-Interventional or Interventional Ethics Application Form* is filled in correctly:



Project Info	Project Team Info	Nova Scotia Health INTERVENTIONAL STUDY - Ethics Application Form (EAF)	Attachments	Approvals	Logs
Principal Investigator Attestation/Commitments	Administrative Information	Research Summary	Research Protocol Information	Compensation/Conflict of Interest	
Participant Identification and Informed Consent	Privacy and Confidentiality	Other Ethical Issues			

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i 2.8) If Industry driven (sponsored), specify. (Please list full contact information). *NOTE: If your study is industry-driven (sponsored) AND industry-funded (contract) you are required to submit the Invoice for REB Review with your submission.

Please list full contact information.
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Please ensure this section is filled appropriately if industry sponsored and industry funded!