

Materials/Data Transfer Intake Form

To facilitate the creation of a data &/or materials transfer agreement for the transfer of data or materials from NSHealth to an external organization; please complete the following and submit this form to ResearchContracts@nshealth.ca

PI Name and Contact Information (email and mailing address)	
NSHealth REB #	
Study Title	
Start/End Dates of study and transfer	(YYYY/MM/DD)
Description of data being provided	
Recipient: who is/are the data or materials being sent to? (i.e., Recipient Investigator and/or Institution)	
Contact information for Recipient	
Provider: who is providing the data/materials? (i.e., Provider PI and Institution)	
Contact information for Provider	
How are the data or materials being sent? (i.e., MOVEit, RedCap, another file transfer platform)	
Once received, what will happen to the data or materials? (i.e., analysis, testing, upload to registry)	
Who will own the final dataset and/or results from the transfer? Be specific to access, use, and publication.	
Are any funds being exchanged? If yes, how much and what for?	\$

<p>Is there an expectation that the data or materials will be returned or destroyed upon completion of the study?</p>	
<p>Other Information</p>	

- ✚ Please note: this form is specific to transferring materials or data from NSHealth to another institution. Should NSHealth not be the lead site, please request that a DTA or MTA be provided for review.
- ✚ If the transfer requires the uploading or use of additional software or platforms, please contact NSHealth IMIT for review and approval.
- ✚ Data or materials transfer may require the completion of a Privacy Impact Assessment (PIA). NSHealth Privacy will oversee and advise on this requirement. Please note this is independent of the REB and any REB approval