

## Required Formats and Information for Labeling Laboratory Specimens

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<b>Formats and Information for <u>Labeling Specimens</u></b>			
Compliance with providing this information will greatly reduce the probability of specimen labeling rejection.			
Label Information	Description	Formats	Additional Information
<b>Patient's first Identifier</b>  <b>Patient's name and date of birth</b>  Exceptions: anonymous and unidentified protocol patients.	Ensures correct patient identification	Name format: last name, first name and date of birth	Unique identification of the patient is important and must be name (including hyphenated) and date of birth as it appears on unique identification used to identify the patient.  <b>Name on requisition and specimen label must be identical <u>Do not use nicknames, or initials.</u></b>
<b>Patient's second identifier</b>  Exceptions: anonymous and unidentified protocol patients.	Ensures correct patient identification		Preferably Health Card Number, RCMP number or Military number Government issued ID such as: Passport number or driver's license Student Visa or Student insurance policy ID number Work Visa number  <b>Second identifier on requisition and specimen label must be identical.</b>
<b>Date and time of collection</b>	Identify the point in time that the specimen was collected	Date format: YYYY/MMM/DD Time format: 24 hour	Do not prefill requisition with date and time before collection. Any wrong data will be rejected.
<b>Initials of the collector and a witness for Blood Transfusion Specimens</b>	Best practice		Initials of collector and witness See NSHA Central Zone policy <a href="#">CC 85-079 Venipuncture for Specimen/Blood Culture Collection</a>