



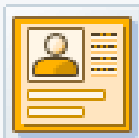
ESS Overview

Employee Self-Service

Overview | Personal Information | Benefits and Payment | Working Time

| History | Back | Forward | 

Employee Self-Service (ESS) provides you with easy access to information and services. This page gives you an overview of everything you can access through ESS.



[Personal Information](#)

Manage your personal information and banking information.



[Benefits and Payment](#)

View your benefit plan enrollment and display your pay advice.

Click on
Personal
Information



Personal Information: Email Address

Employee Self-Service

Download Forms

Overview

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Personal Information

[Addresses and Phone Numbers](#)

Update contact information.

[Bank Information](#)

View banking information.

[Family Members/Emergency Contact](#)

View information on family members and dependents.

Update emergency contact information.

[Personal Data](#)

Update your personal data.

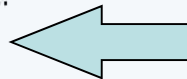
[E-mail Address](#)

View your e-mail address.

[Absence Quotas](#)

Display your absence quotas here.

Click on
Email Address





Overview: Email Address

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E-mail Address

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Valid for Personnel Assignments: 00016548 0102 0907 PT 1 05

Communication

E-mail: renee.coquelicot@cdha.nshealth.ca

Click on
Back to return
to the
Personal Information
Overview



ESS Overview: Log Off

Overview Add Working Time - SAP NetWeaver Portal - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address <http://hasphpd.cfms.gov.ns.ca:57500/irj/portal> Go

Back Forward Stop Refresh Home Search Favorites

Google Search Bookmarks Find Check AutoFill Sign In

HASP – Better processes. Better information. Better care. Help Log Off

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Click Log Off to exit ESS



Please note that it is very important to Log Off ESS when you are finished with your session, especially when using a shared computer.

HASP

Health Administrative
Systems Project

Better processes.
Better control.
Better care.



For More Information

For more information on ESS, please contact:

- Please ask your Manager First
- Further questions email PeopleSofthelp@cdha.nshealth.ca